Vanguard

Electronic Bank Transfer Form

Use this form to add a U.S. bank account to your Vanguard account so that you can easily move money between the bank account and your Vanguard account by electronic bank transfer.

How to get started

You may be able to add a bank online without having to use a form. Log in to your account at vanguard.com. From the menu, choose the **person icon** and select **profile & account settings**. Then select **banking** to add a new bank.

If you choose to submit this form to add a bank, you'll need to provide the following documentation:

- **A voided check, preprinted deposit slip, statement, or letter from the bank** (see Section 2). The bank must be a member of the ACH network.
- **The signature of at least one Vanguard account owner (or their full agent) and bank account owner** (see Section 3). Check with the bank if you have questions about who must sign to provide authorization for this service. If the appropriate signatures aren't provided, the bank account may not be linked to your Vanguard account.

Important: If there is not at least one common owner between the Vanguard account and the bank account, at least one owner from each account must sign on behalf of their respective account, and each signature must be notarized.

Mail the form to:

Vanguard
P.O. Box 982901
El Paso, TX 79998-2901

For overnight delivery:

Vanguard
5951 Luckett Court, Suite A1
El Paso, TX 79932-1882

Allow approximately one week after we receive this form in good order for the bank account information to be added to your Vanguard account.

Set up recurring transfers

Once you've received confirmation that the bank account has been linked to your Vanguard account, you can set up recurring transfers between the accounts. Simply log on to your account at vanguard.com. From the menu, choose the **person icon** and select **profile & account settings**, then either **recurring investment** or **recurring withdrawal**. If you need assistance, call us.

Electronic Bank Transfer Document Checklist

Use the chart below to ensure that all required parties have signed the Electronic Bank Transfer form.

Signatures

If the Vanguard account and bank account have a common owner or authorized signer, only that individual needs to sign the form, and no notary is required. If there is no common owner, at least one signer from each account must provide a notarized signature.

Common non-identical registration examples

Example	How to sign the form	Is a notary required?
Both the Vanguard and external bank account share a common owner or authorized signer	Only the common owner must sign this form for both the Vanguard and the bank account	No notary is required
The Vanguard account and external bank account have no shared owners or authorized signers	This form requires the signatures of at least one Vanguard owner or authorized signer, and at least one bank account owner or authorized signer	All signatures **must be** notarized

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Electronic Bank Transfer Form

Effective September 2026

Use this form to add a U.S. bank account to your Vanguard account so that you can easily move money between the bank account and your Vanguard account by electronic bank transfer.

Print in capital letters and use black ink.

Questions?
Call 877-662-7447.

1. Vanguard account you're adding bank account information to

Only full agents can add bank information; limited agents aren't permitted.

Note: Vanguard may add the bank information to other accounts that list you as an owner, including any future accounts you open.

Vanguard account number

Account owner information

Name of Vanguard account authorized signer *first, middle initial, last*	
Last four digits of taxpayer ID number	Zip code

2. Bank account information

You must provide this information. >

Bank routing number *Enter all nine digits*	Account type *Check one* ☐ Checking ☐ Savings

You must also provide the following:

Please use the chart below to help identify what bank documentation is required.

We do not accept starter checks, direct deposit forms, or alterations/redactions to supporting documents.

Common Acceptable Banking Documents	Common Unacceptable Banking Documents
• Voided check • Deposit slips • Bank account statement • Letter from the bank	• Direct deposit forms/information • Starter checks • Altered or redacted documents

ALL Banking Documents *MUST* Include:

- Bank letterhead
- Full account number
- Full registration
- **Names of all the individual authorized signers**—If the bank is registered in the name of a trust or entity, all authorized signers' names must be included on the banking documents

Note: If the document is dated, it must be dated under 1 year

The documentation provided must show the full bank account number.

The documentation provided must show the name(s) of ALL bank account owners.

Return ALL pages of this form, even if some sections are left blank.

3. Signatures

At least one owner or authorized signer from both the Vanguard and bank accounts must sign below.

If there is a common owner or authorized signer for both accounts, only that person needs to sign—no notary required.

If there are no common owners, at least one signer from each account must sign and have their signature notarized.

If a signer's name differs between accounts, they must sign with both names and have both signatures notarized (e.g., John Smith vs. John Smith Jr., Jane Smith vs. Jane Smith-Jones).

If you are acting in an agent capacity, please sign and print your name below.

If I am/we are the owner(s)/authorized signer(s) of the Vanguard account, I/we:

- Authorize The Vanguard Group, Inc., and/or Vanguard Marketing Corporation, and any affiliates of either (individually or collectively, "Vanguard"), to add the bank account information provided in this form to my/our Vanguard account(s).
- Authorize Vanguard to send redemption proceeds to the bank account identified in this form as I/we, or someone I/we have authorized, direct, or to secure payment by electronic bank transfer of amounts invested by me/us or someone I/we have authorized.
- Agree that Vanguard will not incur any loss, liability, cost, or expense for adding bank account information to my/our Vanguard account(s), or for sending money to, or taking money from, that bank account if directed to do so by me/us, or someone I/we have authorized.
- Understand that this authorization may be terminated by me/us at any time by written notification to Vanguard. The termination request will be effective as soon as Vanguard has had a reasonable amount of time to act upon it.

If I am/we are the owner(s) and/or authorized signer(s) of the bank account, I/we:

- Authorize The Vanguard Group, Inc., and/or Vanguard Marketing Corporation, and any affiliates of either (individually or collectively, "Vanguard") to make credit or debit entries ("ACH transactions") to my/our bank account at the direction of a Vanguard account owner or other authorized person.
- Authorize the bank to accept any such ACH transactions without responsibility for their correctness.
- Acknowledge that the origination of ACH transactions to my/our bank account must comply with U.S. law.
- Understand that I/we may terminate this authorization at any time by written notification to the bank and to Vanguard. The termination will be effective as to Vanguard as soon as Vanguard has had a reasonable amount of time to act on it.
- Represent and warrant that I am/we are the owner(s) or authorized signer(s) of the bank account identified in this form, and that no other owner or authorized signer of the bank account is required to sign to authorize the initiation of ACH transactions to the bank account.

☐ I acknowledge that I have read the information above.

Return ALL pages of this form, even if some sections are left blank.

3a. Vanguard account owner(s)

If you need more space for additional signatures and notarizations, provide an additional copy of this page.

If you're required to have your signature notarized, do NOT sign until you're in the presence of a notary public.

First name *required*	MI	Last name *required*	Suffix

Signature	Today's date *mm dd yyyy*
X >	M M – D D – Y Y Y Y

Notarization required only if the signers for the Vanguard account and bank account are different individuals.

Acknowledgment of signature

The notarization must be dated within 30 days of receipt of this document by Vanguard.

State of	and	County of

On this, the ____ day of _____, 20__, Name of individual:
has appeared before me, proven to be the person whose name is signed above and acknowledged that this authorization is their wish.

Signature of notary public	Notary seal *if state requires seal*
Commission expiration date *mm dd yyyy*	

If you're required to have your signature notarized, do NOT sign until you're in the presence of a notary public.

First name *required*	MI	Last name *required*	Suffix

Signature	Today's date *mm dd yyyy*
X >	M M – D D – Y Y Y Y

Notarization required only if the signers for the Vanguard account and bank account are different individuals.

Acknowledgment of signature

The notarization must be dated within 30 days of receipt of this document by Vanguard.

State of	and	County of

On this, the ____ day of _____, 20__, Name of individual:
has appeared before me, proven to be the person whose name is signed above and acknowledged that this authorization is their wish.

Signature of notary public	Notary seal *if state requires seal*
Commission expiration date *mm dd yyyy*	

Return ALL pages of this form, even if some sections are left blank.

3b. Bank account owner(s)

If you need more space for additional signatures and notarizations, provide an additional copy of this page.

First name *required*	MI	Last name *required*	Suffix

Signature	Today's date *mm dd yyyy*
X	M M – D D – Y Y Y Y

If you're required to have your signature notarized, do NOT sign until you're in the presence of a notary public. >

Notarization required only if the signers for the Vanguard account and bank account are different individuals.

Acknowledgment of signature

State of _____ and County of _____

On this, the ____ day of _____, 20__, Name of individual: _____ has appeared before me, proven to be the person whose name is signed above and acknowledged that this authorization is their wish.

Signature of notary public	Notary seal *if state requires seal*
Commission expiration date *mm dd yyyy*	

The notarization must be dated within 30 days of receipt of this document by Vanguard. >

First name *required*	MI	Last name *required*	Suffix

Signature	Today's date *mm dd yyyy*
X	M M – D D – Y Y Y Y

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Notarization required only if the signers for the Vanguard account and bank account are different individuals.

Acknowledgment of signature

State of _____ and County of _____

On this, the ____ day of _____, 20__, Name of individual: _____ has appeared before me, proven to be the person whose name is signed above and acknowledged that this authorization is their wish.

Signature of notary public	Notary seal *if state requires seal*
Commission expiration date *mm dd yyyy*	

The notarization must be dated within 30 days of receipt of this document by Vanguard. >

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